MILDMAY CLUB COMMITTEE

Minutes

Meeting date; Monday 3rd November 2025

Time; 7.30pm

Present; Andy McAdie (President), Laurence Fryer (Vice President), Dan Isaacs (Treasurer), Colin Butler, Tom Campbell, Andy Caws, Andrea Davies, Lucian Evans, Andrea Jung, Kat Heaton, Paul Kennedy, Chris Mannerings, Jon Riley, Jonny Trunk, David Wainwright.

Non-voting; Terri Ciftci (Head of Bar and Functions), Iona Dudley (Manager), Peter Snell (Secretary),

1. Apologies; Lucian Evans, Andrea Jung

2. Minutes of the last committee meeting.

Minutes were signed by the Chair as amended as a true record for posting in the Club.

3. Matters arising

Kat reported that following a doodle survey she had fixed the workshop to consider responses to the Member consultation for the 23rd of November at Ryan's bar on Church Street

Dan confirmed that the code of conduct and members contract had been posted on the Club website and circulated to Members. The meeting agreed to adopt them as club by-laws.

Actions

All to attend development workshop on 23rd November.

4. Reports

A. Secretary's Report (Peter Snell)

Peter said he had written to the shul offering condolences and support as agreed at the last meeting.

Iona reported that the premises license hearing had been successful. No objectors had attended in person and local Councillor Sade Etti had given a good speech in support which was referenced in the final decision. The additional conditions proposed were not onerous, so the license had been granted with a paper copy due in the week. The weekend record fair would be covered by a TEN but the Club would surrender its Club Premises Certificate before it came up for renewal. The meeting discussed whether special controls on ticket sales would be needed to ensure Member access to events open to non-Members. It agreed that since Members always get first notice of events this should protect Members' interests unless problems emerged. The meeting agreed to initiate discussions with Club members who want to put on more events. Iona would implement conditions once notified and ensure the licensing folder was up to date.

Iona would work with Andrea D to fix a notice to the basement door making it clear that access was limited to Members and up to three guests.

A box of rule books available for collection behind the bar had proved very popular and many had been collected.

Actions

Identify partners to increase entertainment offer to Members.

Update Licensing Manual.

Maintain supply of rule books to Members who request them.

B. Treasurer's Report (Dan Isaacs / Sam)

Dan spoke to the monthly cash summary statement for October circulated in advance. He welcomed new record levels of projected filming income in 2025 so planned January building works could proceed.

Dan had brought the remaining bank authority mandates needed and asked Committee Members to sign them at the end of the meeting for submission to the bank

Dan suggested the Club develop arrangements for offering Members discount arrangements in all bars.

Some Committee Members had identified potential capital spend to Dan who would bring them for consideration at the 23rd November workshop event.

A door entry body can & laptop linked to membership records had been purchased to improve door entry control.

Grant applications for the wheelchair lift were being submitted by Dave.

London Living Wage publicity had been given a higher profile on the Club website.

Actions

Use workshop to agree and prioritise capital projects

C. Stock and Finance (Terri / Laurence / Colin)

Terri and Colin spoke to written reports circulated in advance. Terri explained that the training courses for staff were being provided by "Hackney Nights".

Installation of new pipework was scheduled for 12-15th January.

Dayla would instal the new Cobra pipes for mixer soft drinks for free as the Club was committed to use them as suppliers for the next two years. No forward commitment was planned with Sustainable Wines so details of that installation and of beer lines still needed to be finalised.

Actions

Finalise installation arrangements for new wine and beer lines.

D. Entertainment Report (Andrea Davies/ Iona Dudley)

Andrea spoke to a list of previous and planned events circulated in advance. The football quiz had been the biggest success with £3,800 raised for chairlift. There was a packed month ahead. The "Dear Mr Manley" screening had generated 100 instant RSVPs so was expected to be well attended. Quiz attendance was growing and the Premises License would allow more live music in the small hall.

The meeting considered management proposals from Iona on the New Years Eve party. The meeting agreed no online ticket sales would be allowed so paper tickets would be sold in the Main Hall from 7pm on Friday 5th December. These arrangements would be communicated to Members by email on Friday.

Iona noted that £4k had been taken over the bar over the 3 Halloween events.

Andy M said he and Glenys were happy to organise the tinsel & turkey events for elderly Members and booking forms were already posted in the Members Bar.

Actions

Set up management arrangements for tinsel & turkey and for NYE ticket sales.

E. Club Management (Iona Dudley)

The burglar alarm had been triggered on Friday night while Club was closed through Club users being locked inside. CCTV was being reviewed to identify who was involved and security and lock up arrangements would be reviewed to prevent re-occurrence.

Iona noted the Premises License provided scope for more events in the Club and invited ideas for what could be done. The Club needed more external organisers and an expanded entertainment committee who will maintain control. The premises license “noise” condition required the Club to avoid causing disturbance in neighbouring homes rather than “inaudibility” as required by the Club Premises Certificate. Iona would work with Andrea J to prioritise the window upgrade recommended by Acoustic Surveys and referenced in “public informatives” attached to the licensing decision.

Iona advised a BBC film booking from 20-28th November will limit access to some Club areas. Top secret filming event had been requested for 16-19th November which would require Club closure on Monday 17th but would generate £15k ballpark income. Both bookings were approved in principle

Iona agreed to give Kat access to Ticket Tailor data to carry out an analysis of Member/ Guest attendance at different events.

Actions

Review and improve security arrangements to ensure users do not get locked into the Club.

Upgrade windows to first floor eastern flank wall of the Club.

Notify Club Members on use restrictions due to filming commitments.

Analyse ticket tailor data to determine Member attendance at different events.

F. Membership report (Tom Campbell)

Tom reported the Club had 3,278, Member and asked for support with interviews which would stop after Tuesday 18th November to make space for filming and quiz activities. He proposed a provisional 2026 start date of January 19th. He told committee members they needed to submit life member nominations in time for consideration at the December meeting.

G. Games Report (Andy Caws)

Web publicity to encourage women’s engagement was being developed with Kat.

The annual sports trophy presentation was booked for Saturday 6th December.

Doubles and future singles snooker competitions were progressing well.

Cue storage; a review of the current use of traditional cue cases would to be held over the next year. He would discuss with Jon intermediate solution to replace cue storage in side rooms.

Actions

Improve women’s snooker coverage on Club website.

Install temporary cue storage in the snooker hall.

H. House, Health & Safety Reports (Jon Riley)

Jon spoke to a report circulated by him and expanded by Andrea J in advance of the meeting. They would be meeting contractors to finalise the immediate work plan on Thursday. New handyperson “Denis” was doing a great job. He was aware of Members Bar aircon defects but said they were not dangerous. Annual plumbing maintenance had been now booked. Staff were required to set AC units to Auto 21°C to normalise electricity consumption. Invalift suppliers had met Stephen Evans. Although Building Control had not yet approved the installation Jon was working on design additions (a cover) to minimise visual impact. A listed building application had already been submitted for the works. Jon had fixed a rear fire access meeting for the coming Thursday with head of estates for Thirlmere House owners. The snooker rooms were being cleared but only one would be put to immediate use by the archive group. Jon noted the need to revise the alarm keyholder list. Andy Caws and & Dave volunteered to be added. Although works to the flats were progressing well the Home Malone contract was not needed yet.

Actions

Add Andy Caws and Dave to the alarm keyholder list.

I. Merchandise (Jonny Trunk)

Jonny had given apologies for the meeting in advance but also circulated a written report which reported total sales for the previous 2 months of £640.82.

5. AOB

Kat introduced a discussion on the call to set up specialist interest Clubs identified by Mildmay Members in the recent consultation. The meeting agreed it would be good to list these on the website along with instructions for how to start a new group. Kat, Dan, Iona and David agreed to work up proposals for future consideration to address hosting rules excluding community groups from the Members Bar.

Actions

Develop guidance to help Members set up specialist interest groups.

6. Committee/ Officers only; Staff and other confidential business.

Those who were not Officers or Committee Members left the room so the meeting could consider a member disciplinary matter.

7. Date of next meeting; Monday 1st December 2025.