MILDMAY CLUB COMMITTEE

MINUTES

Meeting date; Monday 6th October 2025

Time; 7.30pm

Present; Andy McAdie (President), Laurence Fryer (Vice President), Dan Isaacs (Treasurer), Colin Butler, Tom Campbell, Andy Caws, Andrea Davies, Lucian Evans, Andrea Jung, Kat Heaton, Paul Kennedy, Chris Mannerings, Jon Riley, Jonny Trunk, David Wainwright.

Non-voting; Iona Dudley (Manager), Peter Snell (Secretary), Sam Whatmore (Bookkeeper)

1. Apologies; Terri Ciftci (Head of Bar & Functions),

2. Minutes of the last committee meeting.

Minutes were signed as amended as a true record for posting in the Club.

3. Matters arising

Kat gave an update on the progress of the Members consultation. She promised to fix a date for the two hour workshop proposed for the Committee to review and respond to the findings through a doodle poll.

Action; All committee members to complete doodle poll and try to attend the review meeting.

4. Reports

A. President's Proposed Code of Conduct & Members Contract.

The approved code of conduct and members contract had been posted in the Club but still needed to be posted online and circulated to all members.

Action; Post code of conduct and members contract on Club website, circulate to Members and adopt as club by-laws.

B. Secretary's Report (Peter Snell)

Peter spoke to a written report and noted the new Club rules were registered with the FCA on 29th July and had been in operation since. Up to date rules had been posted on the Club website. Paper rule books had been delivered to the Club as ordered.

The meeting noted the terrorist attacks on Yom Kippur events in Manchester. They approved the text of a letter offering its support and condolences to the congregation of the shul which meets in the Club and had held its own Yom Kippur event there.

Actions;

To advertise the rule books are available for collection behind the bar in the weekly Members mailout pointing out they were already available online.

Write to shul offering condolences and support

C. Treasurers Report (Dan Isaacs / Sam)

Dan spoke to the monthly cash summary statement for September circulated in advance and the forward budget until March 2027 supplied to the meeting. He also provided a chart demonstrating his latest budget projections including flat letting income and said current prospects were better than previously expected. Dan invited ideas for serious capital spend from committee members to better budget before the next meeting to finalise next year's budget. He noted film income had been better than previously budgeted. Dave was working on grant applications to support wheelchair lift access without success so far and warned approval might be delayed by the need for listed building consent. Planned London Living Wage increases were noted & the meeting agreed they should be explained to Members who complain about prices.

Sam W reported she was still collecting the signatures of Committee Members needed to change the bank mandate signatories as everyone needed to sign them.

The meeting agreed that Dan and Iona would need to work with S&F re; membership discount arrangements for the bar.

Jon raised the Peterborough principle of costing in volunteer contributions to Club activities to minimise the impact of corporation tax as detailed at the "call to action" conference. Dan said this would currently not have much impact since corporation tax is on profits that are largely ploughed back into Club refurbishment at present.

Action;

Complete bank authority mandates and submit to the bank

Develop arrangements for offering Members discount arrangements in all bars.

Committee Members to identify potential capital spend and notify Dan to help prepare next annual budget.

Submit grant application for wheelchair lift.

Improve London Living Wage publicity on Club website.

D. Stock and Finance (Terri / Laurence / Colin)

Colin spoke to a written report circulated in advance of the meeting. Colin reported that Dalston Sunrise would replace Hoxton Fresh in the Members Bar. Cheaper Prosecco had been identified and would be brought in to reduce prices. He had liaised with Sam M to ensure proposed bar fittings woold not act as a barrier to film hire but noted they were all dismountable. Liaison over refurbishment was continuing to identify scope for earlier bar installations for works that could be completed quicker. He said the stock and finance procurement policy was guided by the key three values of future proofing any works & reducing environmental impact, increasing the range available for members and guests, and maintaining independence from any particular suppliers

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Actions;

Amend product range as outlined.

Investigate further possible additions.

E. Entertainment Report (Andrea Davies/ Iona)

Andrea spoke to a list of previous and planned events circulated in advance. Andrea reported September had been a very successful month with another busy month ahead. This would include a Halloween disco for children and possibly also adults but this would depend on obtaining a TEN.

Actions;

All Committee members to review their availability to volunteer on the online events rota.

F. Club Management (Iona Dudley)

Iona reported a license application meeting had been held with Council Officers and acoustic tests conducted to provide supporting evidence for the licensing hearing which had identified noise escaping through windows rather than the roof as previously thought. A report will recommend window replacement to allow an increase in noise limiter dB levels. Peter suggested licenses normally limited external smokers to 10% of capacity.

The meeting approved an online link for door security staff with the Members database. Iona was working to ensure "Martins law" compliance. A meeting was scheduled with the Shul to identify their particular needs. Different policies would be needed dependent on the differing levels of risk associated with different events.

Actions;

Iona to investigate cost of alternative speaker provision to reduce noise nuisance.

A link to limited data on the membership list would be provided to door security staff to ensure proper entry control for members who did not carry their cards with them.

F. Membership report (Tom Campbell)

Tom reported the Club had 3,206 Member and asked for support with interviews in dealing with an extensive backlog of new applicants

Action;

Continue membership interviews at a half year rate reduced fee.

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G. Games Report (Andy Caws)

Andy reported it had been a good year for both the Wednesday and Thursday darts teams. Members competitions were due shortly.

Snooker club competitions were nearing conclusion.

One light meter machine had been replaced. Options to upgrade it to accept card payments would have costed an extra £7,000 so were rejected for being too expensive. Andy suggested the website needed to improve information for women players. He suggested this could be done through better publicity for the existing women's WhatsApp group but did not believe there were enough women players for a separate women's tournament.

Actions;

Include link to women's snooker WhatsApp group on Club website.

H. House Report (Andrea Jung)

Andrea reported installation of heating in the flats was in progress and most facilities in them were installed. Iona agreed to relocate spirit storage to remove fire risk to stairwell. Chris was steadily stepping into the facilities management role. Andrea noted urgent fire safety requirement had largely been addressed but there would need to be further fire stopping once new beer lines had been installed.

Jon had obtained competitive managing agent quotes and circulated a table of analysis in advance of the meeting. Home Malone scored best, had a good local reputation and would generate £5,100 monthly income. Next Move was identified as a reserve choice if problems emerged in finalising arrangements.

Jon reported he had met the Thirlmere House fire safety manager and noted there was scope to increase total club capacity to 440 if a rear fire escape door through their existing fire safety route could be agreed.

A listed building application had been submitted for wheelchair lift installation.

A handyperson had been identified for employment on a day rate who had upholstery contacts able to make in situ repairs.

Chis said he was commencing his facilities management role by reviewing and revising current policies.

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Actions;

Iona/ Terri to relocate spirit storage away from protected fire exit route.

Appoint managing agents as recommended to progress letting of flats.

I. Health & Safety (Jon Riley)

Snooker side rooms were due to be renovated in the next stage of works so Club need to agree longer term plans. Jon agreed to check what materials should be thrown out. The meeting agreed immediate use of one of the rooms as a multi-purpose archive room until current scanning and cataloguing work was complete.

Actions

Jon to meet with Terri to review fire safety training.

Iona to liaise with Andrea J to coordinate H&S policies.

J. Merchandise (Jonny Trunk)

Jonny spoke to figures circulated in advance and noted net income as follows:-

July £233.03, August £118.25, September £48.84, October (so far) 300.69, + £97.49 (gross)

Jonny had found short runs with new stuff sold best. George was working on posters to increase bar based sales. All sweat shirts had sold out.

Actions;

Iona to investigate adding a merchandise link to Ticket Tailor sales.

5. AOB

Dan reported that he was now sufficient details of numbers and prizes from bingo to ensure financial probity and thanked Andy M for his help in establishing the necessary systems.