MILDMAY CLUB COMMITTEE

MINUTES

Meeting date; Monday 7th July 2025

Time; 7.30pm

Present; Andy McAdie (President), Laurence Fryer (Vice President), Dan Isaacs (Treasurer), Colin Butler, Tom Campbell, Andrea Davies, Lucian Evans, Kat Heaton, Jon Riley,

Non-voting; Iona Dudley (Manager), Terri Ciftci (Head of Bar & Functions), Peter Snell (Secretary), Sam Whatmore (Bookkeeper)

1. Apologies; Andy Caws, Andrea Jung, Paul Kennedy, Chris Mannerings, Jonny Trunk, David Wainwright.

2. Minutes of the last committee meeting.

Minutes were accepted as a true record for signature and posting in the Club.

3. Matters arising

Paul Kennedy had written to the Committee saying he'd checked the Club lettings policy and ensured it included clauses to discourage loss of bookings. With respect to the reduced film booking that had reduced income to the Club through the summer he noted Sam had negotiated a higher daily charge to partially compensate the loss of income. Dan circulated a jobs checklist ahead of the meeting but all the tasks were listed as ongoing. Peter suggested they could therefore be dealt with under Officer reports and promised to highlight actions in future minutes so there was no need for a separate spreadsheet.

4. Reports

A. Secretary's Report

Peter spoke to a written report circulated in advance. He reported he would be delivering a fully completed new rule book application to CIU in person the next day and was advised that the FCA was expected to approve the new rules in about two weeks.

Action; Submit application to update rule book to CIU

B. Treasurer's Report

Dan spoke to monthly & quarterly spreadsheets alongside his written report with balance projections. The meeting approved his proposed spending plans for getting flats completed noting that these might temporarily reduce cash balances.

Sam reported two new bank signatories were needed and two signatories taken off. The committee agreed that the club Treasurer, Dan Isaacs and President Andrew McAdie be added to the authorised signatories of our Santander Current bank account (09-01-53 -17563289) and Santander Business Savings Account (09-01-55 - 14482087). They were also authorised by the committee to access the account online as required. The committee also agreed that Philip David Bestwick and Tom Jones be removed as signatories of both

Santander Current bank account (09-01-53 -17563289) and Santander Business Savings Account (09-01-55 14482087).

Action; Submit mandate to update bank signatories

C. Stock and Finance

Laurence spoke to a price calculation spreadsheet he had circulated in advance which included an overall price increase of 10%. The meeting agreed to introduce the new prices on August 1st and set a future target to increase prices annually starting from June 2026. The meeting agreed Terri would use Dan's spreadsheet to calculate prices as she found Laurence's modified Green King sheet too complicated. The new price lists would be printed and posted in all bars.

Colin spoke to a report circulated in advance on reducing glass usage and waste generation. Bag in box wine sales had been slow so the stock and finance team was looking to introduce wine on tap. Whie this was easy for the Members Bar longer term upgrades were needed to supply the upstairs bars. Colin promised to set up tasting sessions agreed to convince doubters of the quality of the output (Andrea Jung had questioned this in advance of the meeting). Back up bottles of wine would still available when needed e.g. for parties.

Colin noted he would welcome further Committee Members on Stock & Finance

Actions;

Increase prices on August 1st.
Organise wine tasting event.
Recruit additional Member to Stock & Finance

D. Entertainment

Lucien spoke to a written report of past and future events circulated in advance of the meeting. He noted that the range of events was currently constrained until a Premises License was obtained but more were planned once it was granted. No formal noise complaints had been lodged against the Club since April. Andy M asked if we needed an Entertainment Officer. The meeting noted the Entertainment Sub-Committee currently comprised Iona, Lucien and Andrea D and agreed it would be good to recruit Paul who will then work with Andy M and Iona to agree a pricing matrix for event hire.

Actions;

Recruit Paul to the Entertainment Sub-Committee.
Sub-Committee to consider nomination of an Entertainment Secretary

E. Club Management

Nothing had changed since the previous monthly report. The Premises License application had been submitted on 11th June. Iona was working with Committee Members to chase up letters of support. The Club would be advised on 11th July if the decision would be referred to Committee for approval. Iona noted there was a heavy period of wedding bookings ahead. She was still studying the viability of using wedding organisers who were generally interested in engagement over a limited run-up to weddings.

Actions;

Procure Premises License.

F. Membership Report.

Tom reported there were 3,070 members when interviews stopped for the summer. Interviews would re-commence on September 9th. Tom noted consultation over the summer would be looking at how busy the Club feels to its Members and any concerns about access to tickets for events. Andy noted that he, Iona & Kat were due to meet the next day to agree next steps for the consultation.

Actions;
Agree and commence Member consultation including opinions on whether the Club felt too busy and increasing advantages of membership.

G. Games Report

Andy Caws had provided a written report. Andy Mc Adie talked through it and the relative success of the taster evens for women and families compared with the competitions. He noted possible weather barrier to attendance and thanked John Woods for giving time for free to organise both events. The meeting discussed John Woods' request he could charge to provide snooker coaching to Members. The meeting noted such a service would require DBS clearance, and agreement to provide the service only to Members. The meeting gave agreement in principle and Iona was asked to negotiate arrangements based on John's existing arrangement with Kings Cross. In the first instance John needed to provide a written proposal for Iona to consider.

The meeting noted the need to monitor the progress of the Lionesses in the Euros championship to ensure fair access of members to tickets if screenings of final stages sold out as happened previously. Bar sales of tickets would require volunteers from the management committee.

Actions;
Develop proposed policy and agreement for provision of paid snooker coaching to Members.
Develop and implement a management plan for access to European Women's Football Competition

H. House Report

Jon spoke to a written report from Andrea J. He noted work to flats was underclaiming against pre-agreed monthly allowance. He highlighted long term planning with Veritas to increase permitted capacity for the Club by removing pinch points e.g. on fire escapes. A formal report was due.

Actions;
Engage with contractors to ensure flat renovation would be completed in January 2026.
Review Veritas report and make recommendations of work required to increase Club capacity.

I. Health & Safety

Jon noted that a planning application needed to be made for approval of wheelchair lift.

Action;
Submit wheelchair lift planning application.

J. Merchandise

To improve profile and sales Mildmay badges would be used to reward volunteers. Jonny said he needed to look at improved publicity within the Club as current sales were mainly driven online. A card wallet supplier had been identified by Iona and new personalised Mildmay logo wallets commissioned.

Action;
Agree and implement measures to improve publicity for merchandise on Club premises.
Purchase personalised card wallets for sale by the Club.

AOB

Action; Andy M was nominated to contact Tom Jones to arrange a date for a formal Presidential hand over possibly on 1st September.

Andy Mc to investigate options and prices for the annual seaside trip.

Action; Andy, Kat & Iona were to work up other ideas for engaging older Members, possibly through a pie night.

Kat reported archive scanning equipment had been donated to the Club. Student volunteers were now cataloguing and digitising the archive.

Laurence said he had scanned in copies of CIU guidance and policies. He could easily personalise these to Mildmay use.

Action; Andy M would propose care & conduct guidelines over coming weeks in discussion with Iona and based con CIU models. These would be reviewed to identify those which are relevant to be personalised for Mildmay use.

The meeting finished at 21.15

6. Committee/ Officers only; Staff and other confidential business.

Minutes of the disciplinary hearing conducted in June were circulated in advance to Committee members. In confidential session they were approved as a true record.

Date of next meeting; Monday 1st September