

MILDMAY CLUB COMMITTEE

MINUTES

Meeting date; Monday 15th July 2024

Time; 7.30pm

Present; Tom Jones (President), Colin Butler, Tom Campbell, Andrea Davies, Lucian Evans, Jon Riley, Barnaby Taylor, Jonny Trunk, John Woods, Kat Heaton

Non voting; Iona Dudley (Club Manager), Peter Snell (Secretary),

Observers; May Hagan (part only)

1. Apologies; Pete Brown, Laurence Fryer (Vice President), Dan Isaacs (Treasurer), Andrea Jung,

2. Minutes of the last committee meeting; Minutes accepted as a true record for signature and posting in the Club.

3. Matters arising; None

The meeting opened with a minutes silence for former Committee Member and Darts Team Captain, Chris Leeds. The President thanked and commended May Hagan for the support she and her son had provided Chris in the final days of his life.

Special General Meeting.

Tom Jones, introduced proposals for managing the Special General Meeting (SGM) on 17th July to amend and adopt up to date model CIU rules. Peter explained the reasons the vote to adopt the new model rules at the SGM held after the 2023 AGM was not deemed valid by the CIU. He explained the work he had done since to identify and seek prior CIU/ FCA approval for amendments to the model rules to ensure they better met the needs of the Club for the foreseeable future. Tom said John Wood had asked to speak at the AGM against the proposals and that this should be allowed as long as he made it clear he was speaking in a personal capacity and not as a Member of the Management Committee.

4. Reports

A. Secretary's report (Peter Snell)

Peter read out his report into the conduct of the elections which listed complaints received about the process of the election and had been circulated just before the meeting. It concluded that the elections had been fair. Tom J said the findings had been approved by David Dades and would be shared with the complainants. Peter praised the high standards maintained by David in managing the elections.

B. Membership report (Tom Campbell)

Tom reported total Club membership now exceeded 2,200 with over 900 interviews since the start of the year. Interviews had now stopped until September and the Committee needed to decide if there was a better day of the week to conduct them and when to restart in the Autumn. After discussion the meeting agreed to move interviews to Tuesday nights starting

on Tuesday 10th September and continuing at two weekly intervals until stopping for Christmas. The meeting noted that many established Members would expect cash renewals to be conducted on Friday nights so these arrangements should be reviewed at the end of the year.

C. Treasurers Report (Dan Isaacs)

Dan had provided a cashflow spreadsheet for June and an email summary of the main points. Tom Jones read the email to the meeting. It noted the Club had moved into profit in June but anticipated a fall in income through August. Snooker, hall hire and ticket sales had all made a strong contribution to income in July. Whilst there was an inadequate reserve for major building works the meeting concluded there was adequate funding for initiatives set out under other reports.

D. Entertainment Report (Andrea Davies/ Lucian Evans)

Andrea & Lucian spoke to a circulated report listing recent entertainment and proposed bookings to the end of the year and beyond. Particularly popular events included the Music Video Preservation Society, and live film screening. A Double Dollies Dolly Parton tribute on 13th September would be followed by a series of tribute bands to Bowie, Abba and Slade. Talks with other tribute bands would pursue this theme into next year.

E. Club Management (Iona Dudley)

Iona spoke to an email report circulated to all Members of the Committee prior to the meeting. The meeting approved its ambitious programme for clean-up works in August and supported Iona's revision of booking deposits to properly cover the costs of vandalism similar to those incurred following a recent flood from the women's toilet caused by a party guest. The meeting agreed to consider "Small Claims" legal action if the party hire did not fully recompense costs incurred. The meeting was advised that the location of stop valves would be recorded in the facilities plan currently being prepared.

Jonny Trunk presented written proposals for increasing the range of merchandise as requested by the June meeting using suppliers, State 51/ Greenbag, that he already used for his own business. The online ordering system would require no storage or management by the Club itself as State 51 would manage that for a fee of 20% of the sale price. The meeting agreed to support his proposal to produce 50 tee shirts and 250 enamel Mildmay Logo badges in the first instance to test the market. The meeting approved the proposals on the basis of a potential cost to the Club of £650 generating forecast profit of £1,948. Jonny's management contribution would be on a voluntary basis to build up this aspect of Club income.

F. Games Report (John Woods)

John reported he was planning to organise a series of family snooker events through the quieter month of August to encourage more women and children to take up the sport. Club competitions were proceeding smoothly.

G. House Report (Andrea Jung)

Andrea had circulated a written report in advance of the meeting. The key points of which were:

- Works to the flats were still paused.
- Scaffolding to the rear roof would be removed by 27th July.
- The quiet month of August would be used to refurbish and upgrade the kitchen and bar in the main (Jubilee) hall along with additional priority works to effectively use the skills of those on site.

This programme was approved by the meeting subject to ongoing discussion with Dan to ensure they did not exceed agreed financial management rules.

Andrea's written report included works identified by the Fire Risk Assessment report received on 10th July. These were addressed by Jon in his Health & Safety report.

H. Health & Safety (Jon Riley)

John commended the quality and depth of the report from our recently appointed fire risk assessors. The report was comprehensive and requirements would be addressed in the immediate works identified by Andrea J and the August clean up outlined by Iona in her report.

I. Stock and finance (Pete Brown)

The Secretary reported that in giving his apologies for tonight Pete had promised a full report to the next meeting about the impact of price changes on bar sales and the relative success of different items in the range.

5. Any Other Business

Kat Heaton reported on her promised liaison with the archive group who were asking for more space. She asked that the current archive space should stop being used for dumping but noted it was currently clear. Iona suggested they needed to book other rooms when additional space was needed.

Kat also recommended a design to be produced by Fattorini for a life member badge which would cost around £18.50 each. Tom Campbell agreed to propose the credentials for life membership to the next meeting for approval. The meeting authorised Kat to spend up to £400 in developing and procuring the badges. The meeting agreed the inscription should read Mildmay Club Life Member.

Kat also reported on her review of the website to ensure copyright compliance. A claim had been made against the Club for breach of copyright on historic web content but she had negotiated a significant discount on the initial claim.

Andrea Davies reported the Club would participate in Open House on Sunday 22nd September from 11-5pm and would need Members to volunteer to host visitors in different rooms throughout that time. She expected good attendance as the Club features on the promotional video for the event. Viv & the archive group would be asked to host a table of archive material in the pool room.

She also reported that Andrea J and Tom J would host a visit from the 20th century society on 11th September.

6. Committee/ Officers only; Staff and other confidential business.

With only Committee present Tom Jones outlined his work with Iona to extend Terri's probation period with the Club prior to a salary uplift based upon that received by the Manager at the end of her probation.

He summarised reports that a regular Club user had been seen dealing in cocaine at the Club. He promised to deal with this following external advice from our Licensing Consultant to ensure an appropriate response.

7. Date of next meeting; Monday 2nd September 2024.